

ACTIVE TRAVEL COMMUNITIES - GRANT APPLICATION FORM

Before completing and submitting this form, please ensure you have contacted our Travel Development Officer (travel@climateactionlanarkshire.net) and have agreed on the outline of your project and been advised of an established active travel anchor organisation to deliver your community active travel event.

GROUP/ORGANISATION DETAILS:

Name of your Group/Organisation:

Address:

Contact Name and E-mail Address and Phone Number:

What are the main activities of your group/organisation?

(Please briefly describe your organisation's purpose, aims and activities, and which geographic areas you cover. How many members or volunteers do you have?)

Type of Group/Organisation:

(For example, if you are a charity, social enterprise, other type of group or organisation)

PROJECT DETAILS

Brief description of your project:

Give a brief overview of what your project is and who it will involve (in 500 words or less)

Where has the idea for this project come from?

(Give a brief summary of where the inspiration for this project came from – what is the need for a project like this in your community?)

What impact will this project have on your community?

(What are you hoping this project will achieve for your community, and how will it inform the next steps for your group?)

Cost breakdown of your project:

(This should include all costs including fees for the established active travel anchor organisation to deliver your community active travel event, promotional and marketing material, survey costs and can also cover the cost of a small quantity of cycling safety equipment like helmets, lights, hi-vis vests for use as prizes or to incentivise feedback from event attendees. Total cost of your project should not exceed £1000.)

Have you previously applied for any other funding for activities related to Active Travel?

Yes/no - if yes please give brief details

Name of established active travel anchor organisation to deliver your community active travel event:



(As advised through discussion with our Travel Development Officer).

Support to deliver your project:

(Is there any support you feel that you require from the Hub to enable you to deliver your project?)

DECLARATION

We confirm that by completing this application, we are officially authorised to apply for a grant fund on behalf of our group/organisation. We have all necessary consents and will have adequate insurance coverage to deliver the event or activity in this application. Funding received will only be used for the purpose outlined in the application and we will report on what positive impact the funding has had. We understand that we will be required to use the Lanarkshire Climate Action Hub logo when publicising grant funded events or project activity. We will participate in production by the Hub of a case study or media activity on the grant funded event or activity. We understand that the Hub's decision on applications is final.

Grant applications must be submitted by two authorised signatories for the group/organisation. When you submit the grant application, please include a copy of your group/organisation's constitution and a copy of your group/organisation's bank statement dated within the last 3 months. The Application Form and supporting documents should be emailed to travel@climateactionlanarkshire.net before the final closing date of 20 August 2025.

Signatory 1 - Print name:

Signatory 1 – Signature:

Signatory 2 – Print name:

Signatory 2 – Signature:

Date: